

Town of Lewiston
1375 Ridge Road
P.O. Box 330
Lewiston, New York 14092
(716) 754-8213
www.townoflewiston.com

REQUEST FOR ACCESS TO PUBLIC RECORDS

DATE: _____

NAME: _____

ADDRESS: _____

PHONE: _____ EMAIL: _____

I hereby apply to: Inspect Receive copies (\$.25 each) of the following records:

MATERIAL REQUESTED:

SIGNATURE OF APPLICANT: _____

COPIED BY: _____ DEPT(S): _____ DATE: _____

Please note: **TOWN CLERK'S OFFICE HAS FIVE (5) DAYS IN WHICH TO RESPOND THAT:**

1. Yes, information is available
2. No, information is not available
3. More than five (5) days is needed

Access to records will be determined in accordance with Public Officers Law Section 89(5)

2023 COPY FEES

ASSESSOR'S OFFICE = \$ 0.65

BUILDING DEPT.:

24' X 36' SHEET B/W = \$12.00

24' X 36' SHEET COLOR = \$18.00

36' X 48' SHEET B/W = \$24.00

36' X 48' SHEET COLOR = \$30.00

DISK / THUMB DRIVE (MINUTES) = \$25.00 / TOWN MAP = \$ 5.00

POLICE FEES:

ACCIDENT RECONSTRUCITON REPORT = \$250.00

BACKGROUND CHECKS = \$ 10.00

FINGERPRINTS = \$ 25.00

PHOTOS = \$100.00

POLICE REPORTS = \$ 10.00